



# BROWN CLEE C.E PRIMARY SCHOOL

Telephone 01746 712652

E-mail : [admin@browncllee.shropshire.sch.uk](mailto:admin@browncllee.shropshire.sch.uk)

<https://browncleeschool.org.uk/>

Headteacher: Mr. Danny Harley

Station Road  
Ditton Priors  
Bridgnorth  
Shropshire  
WV16 6SS

9<sup>th</sup> April 2026

Dear Parents/Carers,

## Welcome Back – Monday 13<sup>th</sup> April

We hope everyone has had a great Easter – and we look forward to everyone returning on Monday 13<sup>th</sup> April. Here is some information/reminders that we thought would be useful ahead of the new term.

### **KS2 Classes: Bees & Scorpions**

[As shared back in early March](#), with Mrs. Norman leaving, our KS2 classes will be merging to form:

- **Bees** – Year 3/4 – Taught by Mrs. Heath
- **Scorpions** – Year 5/6 – Taught by Mrs. Cains (with Year 5s being taught by Mr. Harley in the mornings)

### **Forest School Update**

With Mrs. Rollings retiring at the end of last term, we have needed to re-organise our Forest School structure. Fortunately, Mrs. Godfrey is already Forest-School qualified (having taken the qualification several years ago) – which means we can continue with Forest School at school without a significant disruption.

There will be a short period whilst minor adjustments are put in place. However, this should only be 1-2 weeks. Class teachers will confirm when the first sessions will be for their classes. Once up and running, sessions will be as follows:

**Fireflies:** Monday afternoons / **Grasshoppers:** Tuesday afternoons / **Bees/Scorpions:** Alternating Friday afternoons

### **Wraparound Care: After-school Clubs and Careclub**

Careclub can be accessed before school (7:30am-08:45am) and after school (3:15pm-6:00pm). If you wish to book your child into Care Club, please email Mrs. Godfrey ([careclub@browncllee.shropshire.sch.uk](mailto:careclub@browncllee.shropshire.sch.uk)). You will then be asked to pay for this via [Parent Pay](#) – unless paying via the tax-free childcare payment system. The current cost is £1.25 for every 15 minutes. Please note you can book your child into Care Club up to a term in advance.

“Grab bags” ([prepared by the school kitchen](#)) can also be purchased (for £1.50) for children attending care club via ParentPay – should you wish.

As shared during the term, late cancellations and/or children arriving earlier or later than their booked time can cause the wraparound team issues. In these cases, if possible, we would really appreciate an email/phone call to let us know this will be the case – as, at times, we have had staff in school with no-one present. Unfortunately, we will have to charge based on booked times in cases where this continues.

We have a range of after-school clubs available this upcoming term – including Book Club, Dodgeball, Create Club, Drawing and Rugby. Further information on next term’s clubs can be found on the school website (<https://browncleeschool.org.uk/summer-term-1-after-school-clubs/>). After-school clubs can be booked via ParentPay.

### **School Meals**

This term’s school menus for the upcoming term have had some slight changes ([see menus](#)) – with special menus to be announced throughout the term. If you, or more importantly your child(ren), have any feedback on the meals or potential options for future changes, please let us know as we will be continuing to make tweaks to improve our meal service. Meals should be booked on [ParentPay](#). These can be booked up to 09:00am on the day of the meal.



SCHOOL  
MEMBER





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A reminder that our school kitchen has its own Facebook page – which shows various updates on what happens behind the scenes: <https://www.facebook.com/BrownCleeKitchen/>.

## **School Website updates**

As always, key information and dates are regularly updated on the school website. To receive automated email updates from the school website, you can sign up here (<https://browncleeschool.org.uk/home/parents-area/updates/news-subscription/>).

Key updates are also shared via our school's Facebook Page: <https://www.facebook.com/BrownCleeSchool/>.

As shared previous (<https://browncleeschool.org.uk/end-of-term-and-summer-26-information/>), we have various events happening throughout this term – with further information and confirmation on dates to be shared via the school website.

Please note: pupils in KS2 will be receiving a letter next Monday, regarding swimming – which will be starting on Wednesday 22<sup>nd</sup> April.

## **Management Information System Change**

As previously shared, we are in the process of changing our Management Information System (MIS). This is the digital system that we use to store and manage information about pupils and staff (i.e. personal details, allergies, medical conditions, attendance, etc.).

We have been having some issues with are current provider, and further information regarding this will be shared throughout this term. The new MIS (Arbor) comes with a lot more facilities and will hopefully allow parents easy access to information regarding school and their child (such as booking clubs, meals, giving consent to attend trips) via a single site/app.

## **Celebration Assembly**

Just a reminder that all parents, carers, grandparents etc. are invited to attend our weekly celebration assembly (Friday mornings at 08:55-09:30). Here, we give out any certificates for children who have demonstrated any of our school values during the week. We also have certificates for completed activities on TTRS, Numbots and Spelling Shed – as well as present our weekly trophy to the highest class on TTRS and Spelling Shed. We also share some of our favourite things from the week, share any other significant events (e.g. sports competitions) and draw our winning reading raffle tickets.

## **Parent/Carer Feedback Opportunity**

As a school, we try to operate as an open and approachable policy as possible – and hope all parents/carers know that we always appreciate questions, queries or concerns being asked.

If you would like to provide feedback on a number of key aspects of school, please fill in the following online form: <https://forms.office.com/e/3a99tRzRvV>.

As always, if you have any questions or queries, please contact your class teacher on their class email or the school office ([admin@browncllee.shropshire.sch.uk](mailto:admin@browncllee.shropshire.sch.uk)).

Yours faithfully,

**Danny Harley**  
Headteacher

