



BROWN CLEE C.E PRIMARY SCHOOL

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Brown Clee C.E. Primary School

Headteacher: Miss Sue Relph

18th December 2023

Dear Parents/Carers

Parent/Carer Evening – Autumn 2023 (Dragonflies Class – rearranged from December)

The rearranged Autumn Parent/Carer Afternoon/Evening for Dragonflies class will be held on:-

Wednesday 10th January 2024 1.00pm - 6.00pm

This is intended to give you the opportunity to meet with the class teacher(s) and discuss your child's progress.

If you would like to book an appointment please complete and return the form attached letting us know you will be attending. If you have any time restrictions you would like us to consider please indicate in the space provided at the bottom of the form.

The forms will be returned to you with your appointment time. Appointments will be allocated on a first come basis. Please return your form by **Wednesday 20th December**.

I would be grateful if you could return the form even if you are unable to attend in order that you do not receive a reminder letter.

If your appointment is after the end of the school day, your children are welcome to accompany you back to school however we request they wait in the practical area during your discussions with the class teacher.

Yours sincerely,

Mandy Lloyd

Mrs M Lloyd
Administrator



Dragonflies Parents' Afternoon/Evening – Autumn Term 2023

I/we (Name)

will will not be attending the parents afternoon/evening on
Wednesday 10th January 2024

<u>Name of child/children</u>	<u>for office use only</u>
	Appointment Date/Time allocated

**Please indicate if you have any time restrictions etc below and we will try and
take these into account**

