



Person Specification

Extended Schools Assistant (Level 1), Grade 4 (SCP 4)

	Essential	Desirable
Qualifications	<ul style="list-style-type: none"> ➤ Good standard level of education and ability to demonstrate basic English, Maths and communication skills ➤ 5 GCSE's (or equivalent), including Maths and English ➤ Some knowledge of basic food handling ➤ Food Safety Certificate, or willingness and ability to train and pass ➤ First Aid qualification, or willingness and ability to train and pass 	<ul style="list-style-type: none"> ➤ Level 2 Award/Certificate/Diploma in Play work
Work or relevant experience		<ul style="list-style-type: none"> ➤ Experience of working with children ➤ Experience of working in an educational setting or other relevant environment
Knowledge and understanding	<ul style="list-style-type: none"> ➤ Encouraging fair and caring behaviour among the children ➤ Encouraging independence and self-esteem 	
Skills and Abilities (relevant to post)	<ul style="list-style-type: none"> ➤ Good communication skills and the ability to relate well to children, staff and parents ➤ Ability to maintain accurate records ➤ Sufficiently fluent in spoken English to ensure effective performance in the role 	<ul style="list-style-type: none"> ➤ Evidence of working well as part of a team
Personal Qualities	<ul style="list-style-type: none"> ➤ Ability to bring to the role, initiative, enthusiasm and commitment ➤ Flexibility and reliability ➤ Willingness to develop skills with further training 	

Special Conditions	➤ Willingness to undertake an enhanced Disclosure and Barring Service (DBS) check.	
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