

Isolation Procedures if Pupil displays symptoms of COVID19

If a child has a cough or a temperature then they need to be treated as if they have COVID19, and the following procedures need to be taken.

1. On identifying that a child has symptoms of COVID19 they immediately collect their belongings from under their desk and be taken to the GP Room by an adult (mask worn) (at 2m distance).
2. They are not to touch anything, including door handles.
3. They are to sit on chair and wait until a parent/carer comes to collect them.
4. They are not to touch any resources other than their own belongings.
5. Wedge the internal door open and Gill/Alison monitors.
6. Inform the Office to ring home and also which classroom the child was in (to assist with deep cleaning requirements). Try and ascertain how long before parent will get there.
7. Office records child's name and classroom, and time of isolation.
8. When parent arrives, Admin to escort them round the outside to the GP Room patio doors.
9. Sue (with PPE) opens external GP Room door and parent collects child.
10. Sue does an immediate clean of GP Room and follows correct procedures.
11. Office contacts cleaning staff to inform of Deep Cleaning requirements. (see Guidance)

If any child needs isolating, lots of reassurances need to be given, as they could be very worried.

Isolation Room (GP Room) Procedures

1. The GP Room is not to be used for anything in case of pupil isolation.
2. All chairs to be stacked apart from one, and this is positioned near board, 2m away from both doors.
3. Sign on Door - No Access
4. All children and staff informed of no access unless isolating a child.